

# Did you know?

## Your Planning Period rights under new legislation



Thanks to provisions of HB 2711, teachers now have increased control regarding their planning periods and additional faculty senate days.

Under the new law:

- Planning periods cannot be “taken” from educators. Educators shall receive uninterrupted time for planning periods each day. Administrators may not require a teacher to use the planning period time allotted to complete duties beyond instructional planning, including but not limited to, administrative tasks and meetings.
- Faculty senate days increase from four to six each year, with added flexibility in scheduling those days.

*\*School day is defined as "The time, inclusive of the instructional day, homeroom, class changes, breaks/recess, lunch, and other non-instructional activities from the first designated assembling of the student body in groups (homeroom or first period) to the dismissal of the student body."*

**If your planning period occurs before or after the school day, please contact your  
AFT-WV Staff Representative immediately at 1-800-222-9838.**



### AFT-WEST VIRGINIA & AFT-WV SERVICE PERSONNEL MEMBERSHIP APPLICATION

Please enroll me as a member of my local affiliate of AFT-West Virginia, affiliated with the American Federation of Teachers, AFL-CIO. I will pay my dues as currently set by the AFT-West Virginia Constitution:

AFL-CIO  
1615 Washington Street East Suite 300 • Charleston WV 25311 • 1-800-222-9838 • www.aftwv.org

PAYROLL DEDUCTION  CASH

I request and authorize my County School Board to deduct and transmit to the organization an amount sufficient to provide for regular payment of the membership dues as certified by the organization. It is expressly understood that deductions from my salary will continue unless cancelled by written request or by termination of employment. Such deduction is revocable upon thirty (30) days written notice to the employer and the organization.

A percentage of membership dues goes to the AFT-WV Committee on Political Education (COPE) for use in local and state political activities. This amount is automatically included in the membership dues; however, the contribution is voluntary. Any member who does not wish to make this voluntary contribution may file a written request to AFT-WV between July 1 and July 31 for a refund of the contribution for the preceding year.

Name \_\_\_\_\_ Emp ID# \_\_\_\_\_ County of Employment \_\_\_\_\_

Street \_\_\_\_\_ Non-Work Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Worksite \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_ Position \_\_\_\_\_ Grade/Subject Taught \_\_\_\_\_

Status:  full-time  part-time  substitute

Service Personnel Classification:  Custodian  Office  School Lunch  Transportation  Other (please specify) \_\_\_\_\_

**Attn: Payroll Office: Please discontinue immediately my payroll deduction for:**

WVEA  WVSSPA  Professional Educators

\_\_\_\_\_  
(signature) (date) \_\_\_\_\_ Other (please specify)

IRS Statement: Dues paid to AFT-West Virginia may not be deductible for Federal Income Tax purposes; however, under limited circumstances, dues may qualify as a business expense. Contributions for AFT-WV COPE are not charitable contributions for federal income tax purposes.